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# Skladiščnik/skladiščnica v logistiki

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## Selected qualifications

Name of qualification	Skladiščnik/skladiščnica v logistiki
Translated title (no legal status)	Warehouse person in logistics
Type of qualification	Nacionalna poklicna kvalifikacija, SOK raven 5
Category of qualification	Poklicna kvalifikacija
Admission requirements	<ul style="list-style-type: none"><li>• Education at least at SOK 4 level</li></ul>
ISCED field	Field Poslovne in upravne vede, pravo
ISCED subfield	subfield prodaja (trgovina) na debelo in drobno
Qualification level	SQF 5 EQF 4

## Learning outcomes

The candidate is able to:

- obtain, analyze and use work documentation and other necessary information for planning and organizing one's own work and the work of workers in the warehouse
- ensure the flow of information in the company in accordance with the logistics process protocol and

communicate with all internal and external participants in the logistics process

- take over the goods based on the takeover documentation, carry out quantitative and qualitative control of the taken-over goods and packaging and/or use electronic devices to record the takeover events on the fly or organize this process
- store goods, sort cargo units according to various criteria and requirements, determine microlocations and record stored goods and keep or complete relevant records of stored goods
- carry out procedures in case of special characteristics of goods and storage conditions
- prepare and equip the goods for delivery and properly secure them in accordance with the type of goods ordered and the technical characteristics of the means of transport
- implement or organize the implementation of the manipulation of goods in accordance with the properties of the goods and the technical characteristics of individual types of manipulative means and observe the correct loading techniques
- maintain the traceability of the goods and ensure the control of the accuracy of the state of stock of stored goods or materials
- to responsibly and accurately follow the standards and regulations in the field of storage and the guidelines of good storage practice
- carry out manipulations of goods in accordance with regulations and instructions for safe work and regulations and instructions for environmental protection
- use appropriate information and communication tools and software for acceptance, inspection, storage, for the preparation and dispatch of goods and for monitoring and controlling stocks in the warehouse

## Accessors

Verification and assessment are carried out by committees for the verification and validation of national vocational qualifications, appointed by the National Examination Centre (NEC). Committee members must be licensed by the National Examination Centre. Licences may be found [here](#).

## Assessment and completion

### VALIDATION

During the guidance process the candidate prepares a portfolio, which is assessed by a committee. If the portfolio submitted by the candidate contains authentic, valid and adequate proof of the knowledge, skills and competences defined in the occupational standard, the committee may:

- validate the contents of the occupational standard in full,
- validate the contents of the occupational standard in part and define the knowledge, skills and competence to be verified,
- refuse to validate any of the contents of the occupational standard because the candidate has not provided proof of any of the knowledge, skills and competences defined in the occupational standard, in which case it will verify the occupational standard in full.

### METHOD OF VERIFICATION

Practical verification with an oral presentation.

## Condition for obtaining certificate

Candidates demonstrate attainment of the knowledge, skills and competences defined in the catalogue of standards of vocational knowledge and skills.

## Awarding body

Providers of procedures for identifying and validating NVQs are entered in a register of providers maintained in the collection of the national information centre for vocational qualifications. These are: vocational schools, businesses, B2B training centres, adult education centres and chambers of commerce.

URL

<https://www.nrpslo.org/podrobnosti/izvajalec-pregled/35473541>

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