

Archived

Knjigovez/knjigovezka

Selected qualifications

Name of qualification	Knjigovez/knjigovezka
Translated title (no legal status)	Bookbinder
Type of qualification	Nacionalna poklicna kvalifikacija, SOK raven 4
Category of qualification	Poklicna kvalifikacija
Admission requirements	<ul style="list-style-type: none">• At least elementary education and three years' work experience in the field of bookbinding; or• at least a vocational school qualification in the graphics field and two years' work experience in the field of bookbinding.
ISCED field	Field Umetnost in humanistika
ISCED subfield	subfield avdiovizualno ustvarjanje, tehnike in multimedajska proizvodnja
Qualification level	SQF 4 EQF 4

Learning outcomes

Candidates will be able to:

- plan and organise own work
- make rational use of energy, material and time
- ensure the quality and efficiency of own work in the working environment in accordance with standards
- protect health and the environment
- develop enterprise characteristics, skills and behaviour
- communicate with co-workers and clients
- use modern information and communication technologies
- undertake work in accordance with technical and technological instructions
- bind books and brochures by hand and make special bindings
- make books, brochures, magazines and other printed material by machine
- print covers using hot or blind printing technique

Accessors

Verification and assessment are carried out by committees for the verification and validation of national vocational qualifications, appointed by the National Examination Centre (NEC). Committee members must be licensed by the National Examination Centre. Licences may be found [here](#) .

Assessment and completion

VALIDATION

During the counselling process, the candidate prepares a portfolio. The relevant committee assesses the portfolio and validates catalogue content in part or full. If the committee is unable to validate all catalogue content, it assigns tasks to the candidate for verification.

VERIFICATION METHOD

Practical verification with an oral presentation.

Condition for obtaining certificate

Candidates demonstrate attainment of the knowledge, skills and competences defined in the catalogue of standards of vocational knowledge and skills.

Awarding body

Providers of procedures for identifying and validating national vocational qualifications are entered in a

register of providers maintained in the relevant database of the National Reference Point for Occupational Qualifications. Providers include: vocational schools, companies, inter-company training centres, adult education centres, chambers of commerce, etc.

URL

<https://www.nrpslo.org/podrobnosti/npk/21300050>
